



2018 Annual General Meeting Report



SPORT OAKVILLE

ANNUAL GENERAL MEETING

TUESDAY, FEBRUARY 27, 2018

7:00 PM

**Oakville Town Hall
Trafalgar Road**

Agenda

1. Call to Order
2. Roll Call
3. Opening Remarks
5. Adoption of Agenda
5. Adoption of Minutes – February 28, 2017
6. President’s Report
7. Treasurer’s Report
8. Amendments to the By-Laws
9. New Business
10. Election of Directors
11. Closing Remarks
11. Adjournment

2017 Members Roll Call

Present: **Athletiques International Track & Field**
Halton Field Hockey Club
Oakville Girls Softball Association
Oakville Legion Track & Field Club
Oakville Little League
Oakville Minor Lacrosse Association
Oakville Speed Skating Club
Special Olympics Ontario-Oakville
Oakville Aquatics
Burloak Canoe Club
Skate Oakville
Lakeside Volleyball
Oakville Hornets
Bronte Harbour Yacht Club
Oakville Gymnastics

2017 Sport Oakville Board Roll Call

Present:	President Sport Oakville	Philips Benjamin
	Vice President	Gary Hudson
	Treasurer	David Anderson
	Secretary	Peter Hoy
	Director	Bruce Burton
	Director	Art Walford
	Town of Oakville Staff Liaison	Kerry Wakefield

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Minutes of AGM February 28, 2017	
Agenda Item	Issue/Discussion
1. Call to Order	The meeting was called to order at 7:01PM
2. Roll Call	Art Walford conducted the roll call.
3. Opening remarks	Phillips Benjamin, President welcomed members and introduced the Sport Oakville Board of Directors. Recognized Chris Charlebois, C2C Sports and Entertainment Inc. who has invited to be the Guest Speaker for the evening. Phillips also thanked Kerry Wakefield, Town of Oakville staff liaison, for her efforts in supporting Sport Oakville over the past year.
3.1 Guests	Phillips recognized Daniel Ridsdale and ? Town of Oakville staff who were present.
3.2 Guest Speaker	Chris Charlebois spoke on a number of issues including: <ul style="list-style-type: none"> • Role of Community Sport Councils: strategic planning, governance, sport camp development, educational sessions, input into municipal strategic sport plans • Trends: local sport tourism, revenue generation, public health (obesity awareness, physical literacy) • 25 active regional/municipal sport councils under various funding models and mandates, and unique roles • Key Issues going forward: coaching and leadership development, capacity building, marketing and revenue generation, online learning, volunteer recruitment and retention, advocacy at the municipal level
4. Adoption of the Agenda	Motion: to Adopt the Agenda as presented. Moved: M. Welsh- Halton field Hockey Seconded: J. Sweeney– Oakville Little League Carried
5. Adoption of Minutes- February 28, 2017	Motion to adopt the Minutes from the 2017 AGM Moved: M. Welsh, Halton Field Hockey Seconded: B. Davies, Lakeside Volleyball . Carried
6. President's Report including Development Grants Report	Motion to receive President's report as provided in the 2017 Annual Meeting Report Moved: D. Shemilt, Oakville Aquatics , Seconded: J. Cuzolino, Special Olympics, Carried Phillips Benjamin presented the President's report (in 2017 AGM report)
7. Treasurer's Report	Motion to receive the Treasurer's report as provided in the 2017 Annual General Meeting Report Moved: M. Welsh, Halton Field Hockey Club, Seconded: R. Bissonnette, Bronte Harbour Yacht Club, Carried
8.	Peter Hoy provided an overview of the new SO strategic plan. The Plan covers four strategic Goals, each with a number of strategies to implement

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<p>Sport Oakville Strategic Plan</p>	<p>over the 3 year time horizon of the Plan. Key highlights include enhanced member outreach and SO presence, stronger program offerings, and initiatives to improve marketing and partnerships.</p>
<p>9.Election of directors.</p>	<p>Cathy Watt conducted the elections portion of the AGM. P. Benjamin, B. Burton and K. Rogalsky have decided to stand down for the Board leaving 3 openings to fill with 5 nominees indicating beforehand their intent to run:</p> <p>Darcy Roland Joel Michaud Paul Maida Sarwat Nafei Zoran Skenderija</p> <p>As Roland and Nafei were not present, Candidates Michaud, Maida and Skenderija were declared Acclaimed. Each of them spoke for a few minutes on their interest in serving on the Board and their requisite experience.</p>
<p>10. Closing Remarks/Other Business</p>	<p>provided an update on a number of items: Sport Oakville had designed a web site 2016 Sport Zone/Oakville Childrens Festival drew 12-15 thousand people Members are encouraged to attend the event in 2017. It is a great opportunity to showcase your sport and recruit new members It as noted that summer is often difficult time to find volunteers to attend the event. Town does have a pool of volunteer for the event and SO can try to assist as required.</p> <p>Oakville Aquatics, D. Shemilt spoke about the need and value of building a 50m pool as part of the old hospital redevelopment. The cost is est. to be around 3 million. Sport Oakville will draft a letter of endorsement for including a 50m pool in the final plans for the site.</p> <p>Phillips Benjamin closed out the meeting by thanking people for attending this years AGM and called for volunteers and anyone interested in helping out in any way.</p>
<p>11</p>	<p>Motion to adjourn the meeting Moved: M. Welsh - Halton Field Hockey, Seconded: J. Sweeney, Oakville Little League, Carried</p>

President's Report

Submitted by Gary Hudson

In 2017 Sport Oakville the “changing of the guard” continued with two Directors of the Board, Benjamin Phillips and Kristen Rogalsky stepping down. Phillips served as the President of the Board while Kristen served as the Grants coordinator. They both served Sport Oakville and the community with great distinction and their presence on the Board will be missed. Sport Oakville welcomed three new board members which included Paul Maida (Chair of the Sport Oakville Sports Development Committee), Joel Michaud (Vice President and Chair of the Sport Oakville Enhanced Resources and Partnerships Committee along with contributions made by Zoran Skenderija. They have all contributed immensely to the Board. Unfortunately Joel and Zoran recently both moved on to other personal interests or job positions abroad.

2017 has been a solid year for Sport Oakville overall. The **Sport Zone @ the Oakville Children's Festival**, was held at the Queen Elizabeth Park Community Centre in July. As the new site, attendance at the festival was estimated at over 15,000 people. This event was a great platform for exhibiting clubs to connect with members of the community. We encourage all our members to take advantage of this excellent opportunity by signing up for this year's event (scheduled for July 8, 2018).

Having awarded our entire allocated budget for each of the previous two years to member clubs – Sport Oakville continues to have an allowed maximum budget of \$35,000.00 for the **Sport Development Grants**. We have been successful in awarding the entire allocated funds this past year as well and we thank you for your efforts in helping us do so. This will help us make a case for even more increases to the budget and we look forward to your continued cooperation in this.

The **Sport Recognition Awards** have been well received and attended every year and this year was no exception. This was the 10th edition of these awards. We had two guests of honor, Olympic triathlon athlete Kyle Jones and Bill Sharp, a skilled racer in singles and crew boats with the Oakville Wai Nui O Kanaka Club. They both received a special award for their respective achievements and also spoke to our young aspiring athletes. The Mayor, several members of council, and the town's representative to the Board Ms. Kerry Wakefield were also present. A number of athletes, volunteers and coaches from our member organizations were recognized and presented with an award for their achievements and contributions to their respective developing sport.

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This year the Board has undertaken **Strategic Planning** sessions with the view to guide our programs, activities and governance model going forward. We are excited with the outcome of these sessions and look forward to working with you to bring these to fruition in the coming months. Some of these include a new online platform for our member clubs and better visibility for our members. As well, we are looking to introduce new programs of benefit to both clubs and individuals and take on an increased role as an advocate for our member clubs with the town. We encourage your feedback, constructive suggestions and ideas on these matters.

In 2017 the Community Outreach Initiative continued to be an objective of Sport Oakville to become more familiar with all the member associations' programs. Secondly and equally important, Sport Oakville wanted to meet the administrators, coaches, volunteers and athletes and obtain a better insight on how well they are all making their respective sport an integral part of living within the community of Oakville.

In 2018 the Sport Oakville Community Outreach with the member associations will continue along in seeking out new non-profit sports organizations that wish to benefit from the programs (i.e. Sport Grants, Children's Festival, and Recognition Awards). In partnership with member associations and future partners the goal is to identify potential new program ideas and opportunities for growth and engagement.

Last but certainly not the least, I would like to thank the Board for all their hard work over the last year. This is an exciting period in the history of Sport Oakville and I look forward to seeing the fruits of your labor take shape. Sport Oakville also looks forward to its partnership with the Community Sports Council Ontario (CSCO) with their insight in the development of community sport. I would also encourage all members to get actively involved with us to support the development of all sport in Oakville.

Respectfully,

Gary Hudson

President, Sport Oakville

Treasurer's Report - 2017

Submitted by David Anderson

Financial Report

As of December 31, 2017, **Sport Oakville** ended the calendar year with an operating surplus of **\$3 167.79** which meant a slight decrease year over year. The only real gain, came as a result of a significant reduction in advertising spending from the previous year, in promotion of various events. Some additional headway was also made in terms of a number of recruitment initiatives. Although this didn't result in any monetary gains it did provide us with a boost in terms of human resources which we expect to prove advantageous with respect to some of our ongoing administrative responsibilities. The goal now becomes to find interesting and challenging ways to engage and retain our new volunteers.

One of the emphasis for 2018 will be the continued development and nurturing of means to produce a consistent supply of qualified volunteers that can lend their expertise and training to our collective. In the event our supply chain becomes robust enough the opportunity to direct strong candidates to our member organizations may also become a reality. A similar strategy will be applied to the development of partnerships and sponsors that will strengthen our ability to deliver programs and services to our members.

Revenue streams are still limited primarily to the recruitment and retention of members. Sport Oakville closed 2017 with 20+ member organizations and one individual member. The 2017 Sport Oakville Recognition Awards banquet failed to deliver any significant revenues because it was decided to forgo the charging of admission to those accompanying award recipients in lieu of donations. That decision resulted in a significant short fall from previous years and may need to be revisited. No sponsorship revenues were realized in 2017 due to a lack of a consistent approach and the personnel or man hours to see initiatives through. We expect that the influx of new recruits will help in this regard.

Expenditures as they relate to the **Sport Recognition Awards** remained consistent in 2017. Core expenditures include the replenishing of medallions (\$1,525.50) and the rental of the OE Conference Centre & Banquet Hall (\$954.85). The Master of Ceremonies (\$200) and other miscellaneous expenses (i.e. new signage \$282.50) rounded out costs for the event. The 2017 event did benefit from several in-kind contributions from the likes of Corbett's, Soccer World, Canyon Creek and Pizza Pienza that offset catering expenses. The event was as always, very well attended and remains a marquee function with great potential for growth.

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Sport Zone @ The Oakville Children's Festival was cost neutral. Delivering this event in partnership with the town negates any core expenditures on the part of Sport Oakville and provides an ideal opportunity for member organizations to benefit from massive local exposure. This was the first year at Queen Elizabeth Park Community Centre, which turned out to be an excellent location with easier access to setting up booths and displays. We look forward to having the QEP site again in 2018.

Sport Oakville was once again successful in administering the **Sport Development Grants** to member organizations that opted to apply for the financial assistance. In 2017 \$ 34532.75 was administered and 12 member organizations benefited from monies disbursed.

Looking ahead, the continued development of our website remains a priority and while significant gains have been made and new utilities implemented, there is much more to come. Sport Oakville will also make a point to explore new opportunities for sponsorship and revenue generation that will lend to the development of some new programs or serve to bolstering existing initiatives in 2018.

Sport Oakville Financial Summary

Under Review- will be posted when available

2017 Sport Development Grant

The 2017 Sport Development Grant provided 12 Oakville community sport clubs with \$34,532.75 to support local programming initiatives. Similar to previous years, all funds allocated by the Town of Oakville were fully utilized.

The 2017 Sport Oakville Development Grant Review Committee included the Sport Oakville board as well as Town of Oakville liaison, Kerry Wakefield, Support Services Supervisor within the Department of Culture and Recreation. All board members were involved in the final decisions. The Sport Oakville board of directors then presented their recommendations for grant allocation to the Town of Oakville.

Overall, 12 sport clubs submitted a grant application to the Sport Oakville Development Grant Review Committee, requesting a combined total of \$61,111.28. The following chart shows the amounts utilized by the grant recipients as well as a brief notation on the nature of their grant project.

The Town of Oakville has earmarked \$35,000.00 (plus COLA) for the 2018 grant, subject to final budgetary approval.

Sport Oakville encourages members to provide early submission requests for the 2018 Sport Development Grant. This allows us to move forward quickly and efficiently in awarding the funds, ensuring that clubs are notified of the results and can begin to implement their projects in a timely manner.

Our most recent review of the Sport Development Grant system noted the following:

- Maintain the original purpose of grass roots development – helping with start-ups
- Need to be inclusive so to not exclude anyone including those newly arrived in Oakville, people with disabilities and those in financial need
- Provide a workshop to assist in creating grant applications

Sport Oakville would like to extend its appreciation to the Town of Oakville for supporting our member clubs through the provision of the funds for the Sport Development Grant.

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2017 Grant Funding Recipients

Member	Project	Grant
Bronte Harbour Yacht Club & Sailing School	Safety Boat	4500.00
Burloak Canoe Club	Training volunteer for boat repairing - Repair Specialist fees, tools, materials	3000.00
Halton Field Hockey Club	Goalie equipment, safety equipment,	3000.00
Lakeside Aquila	Coach boxes, NCCP certifications	1946.66
Oakville Aquatic Club	ASCA World/BC Conferences	2150.00
Oakville Girls Softball Association	NCCP training, Development training	3000.00
Oakville Little League	Free Autistic Children Challenger Division program - uniforms, photos.	3000.00
Oakville Minor Lacrosse Association	Shoot n'Scoop training aids, nets,	3000
Oakville Speed Skating Club	Short Track Speed Skates 12 Pairs "Bont Club Package" 5-16years of age	3000
Oakville Track & Field / Athletiques International	Equipment - hammers, shots, javelin carriers, disco, disco bags, camera sensor, camcorder motion sensor,	1140.36
Skate Oakville	Strategic Planning	3000.00
Wai Nui O Kanaka Outrigger Canoe Club	Expanding Youth and Senior programs- Forced Relocation fees(bridge work), coach training, Ottawa 1050 race(2850), signage(4000) asking - 6850	3795.73

Sport Oakville's important dates for 2018

Monday January 1st	00:01am	2018 Memberships are due
Tuesday February 27th	07:00pm	AGM – required attendance for GRANT recipients
Tuesday April 10th	06:30pm	Grant information Session (Oakville Town Hall)
Friday May 5th	05:00pm	Grant applications deadline
Sunday July 8th	10:00am	Sport Zone – Oakville Children's Festival (QEP)
Friday September 14th	05:00pm	Sport Awards nominations deadline
Sunday October 21st	02:00pm	Sport Awards 2018 (OE Hall)

2017 Board of Directors

President	Gary Hudson
Vice President	Joel Michaud
Treasurer	David Anderson
Secretary	Peter Hoy
Director	Paul Maida
Director	Art Walford

Town Liaison - Kerry Wakefield

Awards Coordinator - Cathy Watt

Election of Directors

ARTICLE 4 – BOARD OF DIRECTORS

4.2 ELECTION and TERM OF DIRECTORS

Each Director shall be elected by a majority of legal votes cast by the voting members or be acclaimed to hold office until the second AGM after he/she has been elected or until his/her successor has been duly elected. Election of the eight (8) Directors shall be by rotation so that in each year four(4) Directors shall be elected.

Standing board members (1 year remaining)
David Anderson Peter Hoy Gary Hudson Paul Maida
Nominees
Art Walford Brian Miki Julia Bridges

Please find Director Applications in appendix “A”

Sport Award Recipients 2017

Sport Oakville Special Awards

Kyle Jones - Olympic Tri-Athlete

Bill Sharpe - Wai Nui O' Kanaka Outrigger Canoe Club

Athletiques International - Track & Field Club

Jenna James - Athlete Award

Burloak Canoe Club

Mitchell Barran – Athlete Award

U19 Women War Canoe – Team Award

Halton Field Hockey

Halton Thrashers U16 – Team Award

Vincent Mascarenhas – Coach Awards

Lakeside Volleyball

Maria Flores – Athlete Award

Oakville Gymnastics

Lisa Doran – Volunteer

Oakville Hornets Girls Hockey

Oakville Junior Hornets – Team Award

Stacey McConnell – Coach Award

Allison MacDonald – Volunteer Award

Oakville Legion Track & Field

Ibrahim Ayoride – Athlete Award

Nicole Parsons – Athlete Awards

Oakville Little League Baseball|

14U Whitecaps – Team Award

Daphne & Dale McMenemy – Coach Award

Alison MacDonald – Volunteer Award

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Oakville Minor Lacrosse Association

Claire Mills - Athlete Award
Oakville Midget A – Team Award
Troy Cordingley - Coach Award
Tara Hamilton – Volunteer Award

Oakville Rangers Hockey Club

2016/2017 Oakville rangers PeeWee A1 – Team Award
Mark Bentley – Volunteer Award
Mark Moro – Volunteer Award

Oakville Soccer Club

John Bettio - Coach
Drew Monroe - Coach

Oakville Speed Skating

Sherise Gratton – Athlete Award
Andrew Liou – Athlete Award
Dallas Unley – Coach Award
Mike Gianotti – Volunteer Award

Skate Oakville

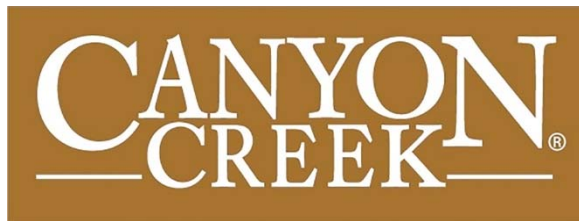
Shannon Bowman – Athlete Award
Elementary –A Synchronized Skating Team – Team Award
Michael Hopfes – Coach Award
Joanne Chubb – Coach Award
Jennife Mackey – Coach Award

Wai Nui O' Kanaka Outrigger Canoe Club

Kathleen Clarke – Volunteer Award

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Sponsors



Sport Oakville Members

 Athletique International Track & Field	 BURLOAK canoe club	 Burloak Canoe Club	 Exodus Athletics
 Future Girls Soccer	 HALTON FIELD HOCKEY CLUB	 LAKESIDE VOLLEYBALL CLUB	 OAKVILLE RANGERS HOCKEY CLUB
 Oakville Aquatic Club	 Oakville Girls Softball Association	 Oakville Gymnastics Club	 OAKVILLE HORNETS HOCKEY
 Oakville Minor Lacrosse Association	 OAKVILLE LEGION TRACK & FIELD	 BASEBALL OAKVILLE EST. 1963	 OAKVILLE LITTLE LEAGUE
 Oakville Speed Skating Club	 1972 OAKVILLE SOCCER CLUB	 akville Thunder	 skate oakville
 Special Olympics Oakville	Members		 Wai Nui Kanaka Outrigger Canoe Club